ESTD. 1995

# VAISH COLLEGE OF ENGINEERING, ROHTAK

Behind Railway Station, Rohtak - 124001 (Haryana)

(Approved by A.I.C.T.E., Govt. of India, New Delhi & Affiliated to M.D. University, Rohtak)

MANAGED BY : VAISH EDUCATION SOCIETY, ROHTAK (HARYANA)

Website : www.vcertk.com | E-mail : vcengg1995@gmail.com | Ph. : 01262-248443

Ref. No. VCE/ESTH/2026/21144 Dated 19/8/2026

## OFFICE ORDER

**Subject: Constitution of Student Grievance Redressal Committee (SGRC).**

In compliance with the applicable AICTE/UGC Regulations regarding Redressal of Grievances of Students, the Student Grievance Redressal Committee (SGRC) of the College is hereby constituted with immediate effect as under:

| Sr. No. | Name & Designation | Role |
|---|---|---|
| 1. | Dr. Deepak Kumar Goyal, Principal | Chairperson |
| 2 | Dr. Vipin Mittal, Associate Professor & Head, Department of MBA | Convenor |
| 3 | Dr. Meenu Manchanda, Professor in ECE | Member |
| 4 | Dr. Sugandha, Associate Professor in CSE | Member – Female Representative |
| 5 | Dr. Raj Bala, Associate Professor in EVS | Member – SC/ST/OBC Representative |
| 6 | Ms. Kunjal college Roll No. 24AI/2013 | Student Representative/Member |

**Functions**

1. The SGRC shall receive and examine grievances of students and dispose of the same in accordance with applicable AICTE/UGC regulations and the principles of natural justice.
2. The Committee shall maintain proper records of grievances, proceedings and decisions and shall endeavour to dispose of grievances within the prescribed time.
3. The quorum of the Committee shall be three members, excluding the Special Invitee.
4. The tenure of the Committee shall be as prescribed under the applicable regulations.

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5. Any student aggrieved by the decision of the SGRC may prefer an appeal before the Ombudsperson, Maharshi Dayanand University, Rohtak, after exhausting the remedies available before the SGRC.

**Ombudsperson, M.D. University, Rohtak:**

**Prof. (Retd.) Ashu Shokeen**

Email: shokeen_ashu@rediffmail.com

As per the MDU communication, the Ombudsperson is empowered to hear and decide appeals against the decisions of the SGRC and efforts are to be made to resolve the appeal within 30 days.

The constitution and student grievance redressal mechanism shall be displayed on the College website and notice boards for information of all concerned.

PRINCIPAL

Copy to:

1. All HODs for information and necessary compliance.
2. Establishment Branch for record and necessary action.
3. All concerned Committee members.
4. All teaching and non-teaching staff for information.
5. College Notice Board/Website for information.