



VAISH COLLEGE OF ENGINEERING, ROHTAK

Behind Railway Station, Rohtak - 124001 (Haryana)

(Approved by A.I.C.T.E., Govt. of India, New Delhi & Affiliated to M.D. University, Rohtak)

MANAGED BY : VAISH EDUCATION SOCIETY, ROHTAK (HARYANA)

Website : www.vcertk.com | E-mail : vcengg1995@gmail.com | Ph. : 01262-248443

Ref. No. VCE/EST/2026/2/1145

Dated 19/8/2026

OFFICE ORDER

Subject: Constitution of Grievance Redressal Committee for Faculty & Staff of the college.

To provide an appropriate mechanism for the redressal of grievances of teaching and non-teaching employees of the College and to ensure fair, transparent and timely disposal of such grievances, the following Grievance Redressal Committee for Faculty & Staff is hereby constituted with immediate effect:

Sr. No.	Name & Designation	Role
1.	Dr. Deepak Kumar Goyal, Principal	Chairperson
2.	Dr. Vipin Mittal, Associate Professor & Head, Department of MBA	Convenor
3.	Dr. Meenu Manchanda, Professor in ECE	Member
4.	Dr. Sugandha, Associate Professor in CSE	Member – Female Representative
5.	Dr. Raj Bala, Associate Professor in EVS	Member – SC/ST/OBC Representative
6.	Mr. Yugal Kumar College Roll No. 25/BBA/56	Student Representative/Member

Terms of Reference

1. The Committee shall receive and examine grievances relating to Teaching & Non-Teaching Staff of the college as per AICTE Norms.
2. The Committee shall provide reasonable opportunity to the aggrieved employee and concerned person(s) to present their case and shall follow the principles of natural justice, fairness and confidentiality.
3. A grievance involving sexual harassment shall be dealt with exclusively by the duly constituted Internal Complaints Committee (ICC) under the applicable law and shall not be dealt with by this Committee.
4. The Committee shall maintain proper and confidential records of grievances received, proceedings and action taken.



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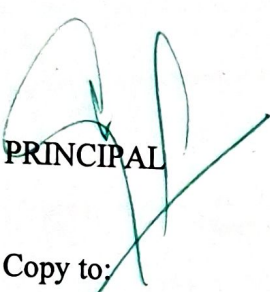
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5. No employee shall be subjected to victimisation or adverse treatment for making a genuine grievance in good faith.
6. The decision of the competent authority on the recommendations of the Committee shall be communicated to the concerned employee.

This order shall come into force with immediate effect and shall remain operative until further orders/reconstitution.


PRINCIPAL

Copy to:

1. All HODs for information and necessary compliance.
2. Establishment Branch for record and necessary action.
3. All concerned Committee members.
4. All teaching and non-teaching staff for information.
5. College Notice Board/Website for information.