

## **Proposed Project Report Format For B. Tech. 8<sup>th</sup> Semester**

### **Requirements:-**

- **Total copies of report: 2(Hard Bind)/Black color(Background) with golden Text printing (One copy for Department submission and 2<sup>nd</sup> copy for student)**
- **Each Report contains CD (Attached at last page of Report) containing soft copy of Report and coding of the project wherever applicable.**
- **Copy of Attendance sheet from company/Institute duly signed by the supervisor should be in the report.**
- **Evaluation report (50 Marks) to be submitted at the time of Final Viva in sealed envelope provided by the Company/Supervisor of Institute.**
- **Each report should contain copy of the training completion Certificate from company/Institute.**

**A Project Report  
On  
“TITLE OF THE PROJECT”**

**Submitted in partial fulfillment of the requirements for the award of  
the degree of**

**Bachelor of Technology  
In  
Computer Science & Engineering**



**Internal Supervisor**

Guide name

Designation of Teacher

**External Supervisor**

Guide name

Designation in Company

**Submitted By:-**

Student Name

**Univ. Roll No.**

**VAISH COLLEGE OF ENGINEERING**

(Affiliated to Maharshi Dayanand University, Rohtak)

**ROHTAK – 124001**

June-2017

# Arrangement of Contents of Training Report

The sequence in which the project report should be arranged and bound is as follows:

Cover Page & Title Page

Certificate

Abstract

Acknowledgement

**Table of Contents**

List of tables

List of Figures

1. Introduction (company profile)
2. Title of the project/assignment
3. Objectives
4. Schedule of activities
5. Chapters I, II, III, IV, V
6. Conclusion
7. Solution to the problem
8. Facilities provided for the proposed work
9. Appendices
10. References

## **a. General Instructions:-**

**Certificate issued from Company** from which you got training should be there with in the **project report**.

**Number of pages, font, spacing, color.** Keep the total number of pages (of the chapters) between 50 and 100, not exceeding 100 in any case. This does not include the page count of the appendices.

- Margins** All text, drawings, tables, etc., must be positioned on an A4 sheet with 1 inch. Margin on the top, bottom and right side and **1½ inches margin on the left side**.
- Pages should be **numbered** at bottom center (including pages that contain only figures or tables).
- Font** style and size: Times New Roman, 12 pt.
- For font size of chapter, section and subsection **headings** Times New Roman, 14 pt..
- Line Spacing:** 1.5
- Typing** should not be Back to back

## **b. Arrangement of Paragraph in a Chapter:**

- Each paragraph in a chapter should be properly numbered for example, 2.1, 2.2 etc., where first digit represents the Chapter Number and second digit the paragraph number. There is no need to indicate the number for the first paragraph in a chapter.
- Sub-paragraphs, if any indicated as 1.1.1, 1.1.2 etc. i.e. first digit representing the chapter, the second representing the paragraph and third representing the sub-paragraph.
- **Don't underline the headings or subheadings or side heading.** Instead use the bold letters.

## **c. Photographs/Figures and Tables**

- The figures, photographs and tables occurring in a chapter may be serially numbered as Fig. 1.1, 1.2 etc., where the first digit represents the chapter, the second digit represents Figure number.
- The photographs may be represented as Photo 1.1, 1.2 etc., the first digit representing chapter and the second digit represents Photograph number.
- The tables may be represented as Table 1.1, 1.2 etc., the first digit representing chapter and the second digit represents table number.

## **CERTIFICATE**

This is to certify that project report entitle “\*\*\*\*\* **PROJECT NAME**\*\*\*\*\*” done by Mr./Ms.....**STUDENT NAME**.....,Roll No.....**UNIVERSITY ROLL NO**..... of Vaish College of Engineering, Rohtak towards partial fulfillment of the requirements for the award of the degree of **Bachelor of Technology** in Computer Science & Engineering is a bonafide record of the work carried out by His/Her under My/Our Supervision and Guidance.

Date:

Place:

Signature of Guide

**Guide Name**

Guide Designation

Vaish College of Engineering, Rohtak

## ACKNOWLEDGEMENT

I take this opportunity to express my profound gratitude and deep regards to my guide “**INTERNAL EXAMINER NAME WITH DESIGNATION**” for his exemplary guidance, monitoring and constant encouragement throughout the course of this thesis. The blessing, help and guidance given by him time to time shall carry me along way in the journey of life on which I am about to embark.

I also take this opportunity to express a deep sense of gratitude to **Mr. Bijender Bansal, Head Department of Computer Science & Engineering, Rohtak** for his/her cordial support, valuable information and guidance, which helped me in completing this task through various stages.

I am also grateful to my Instructor “**EXTERNAL EXAMINER NAME WITH DESIGNATION**” of **COMPANY NAME** for his cooperation during my training. Every employee of the company helped me as a part of their team.

I am obliged to staff members of Computer Department, for the valuable information provided by them in their respective fields. I am grateful for their cooperation during the period of my Project.

Lastly, I thank almighty, my parents, brother, sisters and friends for their constant encouragement without which this assignment would not be possible.

Student Name with Signature

University Roll No.

Department

**VAISH COLLEGE OF ENGINEERING, Rohtak-124001**  
**Four/Six Months Industrial Training Evaluation Form**

(To be filled By Training in charge/Supervisor after Completion of Four/Six Months Industrial Training)

Name of Student \_\_\_\_\_

Father's Name \_\_\_\_\_

Class Roll No \_\_\_\_\_

University Roll \_\_\_\_\_

Branch \_\_\_\_\_

Semester \_\_\_\_\_

Name & Address of Industrial Training Organization \_\_\_\_\_

\_\_\_\_\_

Industrial Training conducted from \_\_\_\_\_ to \_\_\_\_\_

Name of Industrial Training Project \_\_\_\_\_

**Internal evaluation :(Maximum Marks 50)**

**Suggested criteria (Punctuality/Attendance, Technical Knowledge, General Behavior, Project Report, Communication skills)**

Marks obtained \_\_\_\_\_

Marks in words \_\_\_\_\_

Name of Industrial Training Incharge/Supervisor \_\_\_\_\_

Designation \_\_\_\_\_

Contact No. \_\_\_\_\_

**Signature of Industrial Training In charge/Supervisor with stamp**

**Note:-This report is confidential and mandatory. The Training In-charge/Manager is requested to send it in a sealed envelope through concerned student.**